



Garden Centre Sales Assistant

Background

Atkins is a long established and leading player in the farm machinery and garden machinery sectors. From our headquarters at Carrigrohane road we also operate a successful garden centre which is an important part of the company's offering. To replace an individual moving to another role in the company we are seeking a general operative / sales assistant.

Job Purpose

As an all rounder on the garden centre team of seven full time staff help ensure a high level of customer service, store presentation and stock control.

Key Responsibilities

- Serve customers at the tills;
- Help customers load heavy items into their vehicles;
- Merchandise stock in the shop;
- Assemble boxed items (e.g. barbeques, furniture) for sale;
- Check off goods on receipt;
- Put away deliveries in the warehouse and compound using a forklift and/or hand truck;
- Package items for dispatch by courier/haulier;
- Keep the shop and external garden centre area clean, tidy and safe;
- Provide product advise to customers as requested;
- Water plants;
- Recover shopping trollies from the car park;
- Waste management - bale cardboard, remove pallets, etc
- Potentially, deliver items to customers using a company van (standard B license);

Experience & Qualifications Required

- 2nd level education completed;
- English language fluency required;
- Full driving license (category b) an advantage;
- Previous experience working in warehousing and/or retail an advantage;
- Previous experience driving a forklift an advantage.

Skills & Traits Sought

- An appreciation of gardening/nature an advantage;
- A positive attitude, good work ethic and a customer service disposition;
- A willingness to lift products (some manual handling, within the constraints of HSA guidelines, is inevitable);
- Flexibility to work a variable working week pattern.

Job Dimensions

Reports To : Garden Centre Manager

Job location : Carrigrohane Road

Department : Comprises 6 other permanent staff + seasonal/part-time staff

Structure : Permanent, full time



Hours : Monday – Saturday 9:00 – 17:30, Saturdays & bank holidays (in season) 12:00
- 17:30
Remn. : €11.30 - €15.00 / hr
Overtime : limited, if any. Overtime paid at time and a half when incurred
Pension : Attractive scheme
WFH? : Not applicable

At times the post-holder will be expected to perform duties outside of this job description in order to contribute to the success of the business as a whole.